

CITY OF ST. MARYS

418 SECOND STREET

ST. MARYS, WV 26170

304-684-2401 ♦ 304-684-2463 FAX ♦ billingclerk@frontier.com

APPLICATION FOR HOLD OR DISCONTINUE OF WATER/SEWER/GARBAGE SERVICES

Date: _____ Account Number: _____

Name(s) Currently on Account: _____

Service Address: _____

Mailing Address (if different): _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Secondary Phone Number: _____

Property Owner: _____ Owner Phone Number: _____

I wish to place my account on HOLD status, ACTIVE status or DISCONTINUE services for my account.

Property Owner

Renter

Forwarding Address: _____

Forwarding Phone Number: _____ Secondary Phone Number: _____

Change Date: _____ Reason for Change: Property Sold Renter Moving

State Identification or Driver's License is required. If applying by mail, e-mail or fax, you must include a copy of your State ID or Driver's License.

First Name	Last Name	Signature

Deposit Refunds and Final Billing:

Deposits that have not been previously refunded to the account holder will be applied during final billing. Final bills will be generated and mailed at the end of the month that the application was filed for discontinuation of services.

FOR OFFICE USE ONLY

Entered: ___/___/___ W/O Faxed: ___/___/___ Completed By: _____